

North Pittsburgh Area Service Committee of Narcotics Anonymous

The May 2019 meeting of the North Pittsburgh Area Service Committee of Narcotics Anonymous was opened by Russel, Chair, at 5:00pm with the Serenity Prayer.

John read the twelve concepts; Ron read the twelve traditions.

Roll call of the Trusted Servants was performed, listed below.

Position	Trusted Servant	Attendance
Chair	Russel	Present
Vice Chair	VACANT	Vacant
Policy & Administration (P&A) Subcommittee Chair	VACANT	Vacant
Secretary	Ally	Present
Vice Secretary	Carl	Absent
Treasurer	VACANT	Vacant
Alternate Treasurer	Gina	Present
Hospitals & Institutions (H&I) Subcommittee Chair	VACANT	Vacant
Activities Subcommittee Chair	Chuck	Present
Public Relations (PR) Subcommittee Chair	VACANT	Vacant
Regional Committee Member	Jason	Present
Alternate Regional Committee Member	VACANT	Vacant
Literature Coordinator	Natalie	Present
Vice Literature Coordinator	Gwen	Present
Area Board Representative (ABR)	Jim	Absent
Start to Live (STL) Programming Liaison	VACANT	Vacant
Web Coordinator	Ryan	Absent

There were three new GSRs present:

- Rachel on behalf of Women Strong
- James on behalf of Second Chance
- Dustin on behalf of North Hills

At the start of the meeting, there were 18 voting GSRs present.

April 2019's minutes were accepted with no amendments.

Homegroup reports were performed

Meeting	Announcement and donation
Afternoon Delight	July 29 th – Aug 3 rd will be meeting in the Geneva Room of the Church (same location as Sunday Surrender)
Are We There Yet?	
Atmosphere of Recovery	None
Bellevue Beginners	\$48 donation
Chapter 7 – Relapse and Recovery	
Cranberry Bigfoot	
Discovery in Recovery	

North Pittsburgh Area Service Committee of Narcotics Anonymous

Expect a Miracle	
Food for Thought	
Garden of Hope	None
Growing Stronger	
HALT Group	None
Help Us Help You	
Higher Power Group	
Hopeful Horizons	
It Gets Better	
Just for Thursday	Closed June 27 th d/t church function
Keeping It Real	
Keep on Stepping 2	Need Active HG members and support
Lawrenceville Group	Anniversary June 8 th , 11:30am speaker, food, fun, and fellowship 12:30pm
Let's Get Honest	
Liberty Group	
Living in Recovery	None
Living the Program	
Lost Chapel	None
Miracle on Main Street	\$50 donation; closed June 28 th d/t function
Monday Night Solutions	
Monday Night Surrender	
NA Way	
Need A Miracle	\$109.13 donation
North Hills Group	None
Real Deal	
Saturday Night Live	June 22 nd 31 st anniversary, doors open 6:30pm, food, fun and fellowship at 7pm, speaker at 8pm
Saturday Night Recovery	
Second Chance	None
Serenity Café	Anniversary June 14 th food, fun and fellowship at 7pm; ask-it basket at 8pm
Sharpsburg Group	\$155 donation; changing their format – beginners meeting will now be a literature discussion
Simply Recovery	None
Staying Clean for Dummies	
Sunday Surrender	None
Talking Text	Closed on June 14 d/t Serenity Café's anniversary
Text Messages	
The Plot Thickens	Need support and homegroup members
Vets and Friends	\$50 donation; need support and homegroup members
We Are Hooked on Hope	
We Have A Choice	
We is the Key	
Women Strong	None

Russel, Chair, confirmed that no present homegroups were missed in the group reports.

North Pittsburgh Area Service Committee of Narcotics Anonymous

The Area positions currently open were listed:

Vice Chair, Policy and Administration Subcommittee Chair, Treasurer, Hospital and Institutions Subcommittee Chair Public Relations Subcommittee Chair, Alternate Regional Committee Member, and Start to Live Programming Liaison.

The following individuals were nominated and elected into the noted positions:

- James (on behalf of Second Chance) nominated Ann for the position of H&I Chair – ELECTED.
- Josh (on behalf of Simply Recovery) nominated Natalie for the position of Vice Chair – ELECTED

The following positions remain open: Policy and Administration Subcommittee Chair, Treasurer, Public Relations Subcommittee Chair, Alternate Regional Committee Member, and Start to Live Programming Liaison

There were no nominations for non-Area/Regional positions.

Subcommittee Reports were performed

[Public Relations Subcommittee](#) – vacant, no report

[Hospitals & Institutions Subcommittee](#) – See subcommittee report

Russel ran the H&I subcommittee meeting preceding area and Ann, newly elected H&I Chair, attended. Although Ann doesn't officially start her position yet, she read off the subcommittee report. A new H&I secretary was elected (Sammy). The open positions will be added to the website.

[Regional Committee Member](#) –

Region is next week – Jason is not available to attend and ask that someone attend in his place. In the meantime, he will follow-up and ask for clarification regarding the motion presented to the homegroups at last area (see attached). In lieu of voting on the motion, NPASCNA would like further elaboration. Jason will find out why we need zonal forums, what it does, are zones considering themselves service bodies, what is the difference between zones and regions, etc.

[Policy and Administration Subcommittee](#) – vacant – no report

[Activities Subcommittee](#)

Chuck, Chair of Activities subcommittee, presented the report. He reminded everyone of the NPASCNA's picnic on Sunday June 9th – H&I workshop at 2:30pm, speaker at 5:30pm. They also presented the attached budget for the event. In addition to what was reflected in the budget, an additional \$100 should be added for the pool (which will be free for all attending addicts and their families).

In addition, the budget from the comedy show was reviewed (see attached). At April's area service, the expense report was provided to the vice treasurer along with a deposit of \$1,800. Upon review of the expense report, it was noted that the total expense receipts compared against the total money raised, had a discrepancy of \$70.34. There was a missing receipt for a Breadworks order. Chuck said that they

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tried to track down the receipt but were unable to do so. They were willing to not be reimbursed for the charge. The present trusted servants did not agree with the idea of anyone having to pay that money out of pocket. Discussion ensued about policy violations that occurred – not receiving the budget 2 months in advance of the event and submitting a charge without an accompanying receipt.

Ultimately, the group agreed that several individuals dropped the ball in regards to requesting a budget in advance of the event. Chuck et al, being new to the position, were not aware of this requirement. It was proposed that in the future we implement some sort of formal education of newly elected trusted servants in regards to their duties and responsibilities as noted in policy.

Regarding the receipt, there was a lot of back and forth as to how Chuck et al stepped up and put on a great event. Ultimately, policy states all expenses must have a receipt and that if we do want to override that policy for this case, we can do so but it requires a formal vote (the treasurer and activities cannot override this requirement on their own). The group agreed and voted unanimously to waive the requirement for a receipt on this one-time basis and reimburse the group for that expense.

The group then reviewed the aforementioned picnic budget and voted to approve. The vice treasurer cut a check for the group in the amount noted on the budget.

[Website Committee](#) – Website chair was absent, no report.

[Start to Live Programming Liaison](#) – vacant – no report.

[Literature Report](#) – see subcommittee report

[Treasurer Report](#) – See attached

[Sharing Session](#) - The sharing session was waived by the GSRs.

[Old business](#) – The motion from Region was not voted on and instead the RCM was going to ask for further clarification.

[New business](#) –

Motion was raised to donate \$463.44 to Region. GSRs were recounted (15) and motion passed.

Meeting was closed at 6:05pm.

NPASCNA
SUB-COMMITTEE REPORT

Month: May 2019

COMMITTEE NAME : H & I
COMMITTEE CHAIR : Russel
COMMITTEE CHAIR TELEPHONE # : 72
COMMITTEE CHAIR EMAIL : on file

REPORT: Need Males at Adolescents Facility
Week 1 & 3 Sundays 7pm

Need Females at Adolescents Facility
Week 3rd 4th Feb - Thursday
7pm

ISSUE(S): _____

ANNOUNCEMENT(S): Elected H & I Chair
Elect. Secretary

SUBMITTED BY: Ann O.
(please print name)

TSRSCNA Motion Submission Form

For Secretary Use Only:

Motion No: _____

Areas Voting: _____

Votes Needed to Pass:

Simple:	2/3 majority:	3/4 majority:
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MOTION Made	SECONDED	CARRIED	DEFEATED	TABLED
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes: _____

NPASCNA did not vote and instead will request additional information from Region

In Favor: Opposed: Abstained:

Result: _____

Month Published
In Minutes: _____

Motion: To fund a member of the Zonal Ad Hoc committee to travel to the MWZ & AZ meetings.
 The cost for MWZ meeting in Milwaukee is airfare \$295, Room at Crown Plaza 175 night, Per diem 3 days \$155 day
 Cost AZ in Philly is airfare 302.66 / ~~drive~~ mileage 586 mi x .14 = 82.04 + tolls per diem 3 days \$155 day room Club Quarters 120 night (2 nights)

Intent: so that the committee can gather the information needed to fulfill its duty to determine which zone best serves our Regions.

Initiated By: Zonal Ad Hoc subcommittee 412 Davalis

Name	Phone #	Service Position/AREA
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Seconded By: _____

Name	Phone #	Service Position/AREA
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Date: _____

NPASCNA: ACTIVITIES COMMITTEE
 COMEDY SHOW EXPENSES

REVENUE:

Advanced to Activities	\$450.00	NPASCNA Check #1618 from Activites Budget
323 Ticket @ \$10 per Ticket	\$3,230.00	Sales
7 tickets @ \$0 per ticket	<u>\$0.00</u>	Sales

EXPENSES:

Addiction Recovery Ministry	02/01/19	(\$160.00)	Church Rental For Comedy Show
Borough of Bellvue	02/01/19	(\$190.00)	Rental for Area Picnic
Laffey Graphics	02/07/19	(\$100.00)	330 Tickets for Comedy Show
Sam's Club	03/22/19	(\$141.12)	Coffee/Dressing/Cups/Water/Sugar/Creamer/Napkins
Party City	03/22/19	(\$24.60)	Cash Box/Stamper
FedEx	03/30/19	(\$9.10)	Clicker Counter
Mark Bo	03/23/19	(\$599.91)	Eggs/Restaurant Depot/Pans & Lids/Tomatoes/Bread
Tim G	03/30/19	\$0.00	Comedian
Jack F	03/30/19	(\$25.00)	Comedian
William Spotted Bear	03/30/19	(\$400.00)	Comedian
Shadeland Beer	04/27/19	(\$130.00)	Root Beer/Ice
Dick's Sporting Goods	03/22/19	(\$10.69)	Pitch Count
Sam's Club	03/23/19	<u>(\$19.24)</u>	42 Gallon Trash Bags

AMOUNT TO DEPOSIT	\$1,870.34
ACTUAL DEPOSIT	<u>(\$1,800.00)</u>
ADDITIONAL DEPOSIT DUE	\$70.34

NPASCNA: ACTIVITIES COMMITTEE
2019 PICNIC: PROJECTED BUDGET

	ESTIMATE	ACTUAL
Burgers (200)	\$160.00	
Hot Dogs (200)	\$70.00	
Garden Burgers	\$30.00	
Shredded Beef (2 Pans)	\$100.00	
Hot Dog Buns (200)	\$20.00	
Hamburger Buns (300)	\$30.00	
Salad	\$20.00	
Fruit	\$50.00	
Pasta Salad	\$20.00	
Macaroni Salad	\$20.00	
Water	\$20.00	
Pop	\$80.00	
Disposables	\$60.00	
Desserts	\$75.00	
Pans/Lids/Sterno	\$20.00	
Condiments	\$10.00	
TOTAL ESTIMATE	\$785.00	
+ swimming pool	\$100.00	
New estimate	\$885.00	

NPASCNA
SUB-COMMITTEE REPORT

Month: 5/19

COMMITTEE NAME : LITERATURE
COMMITTEE CHAIR : NATALIE LI
COMMITTEE CHAIR TELEPHONE # : (412)
COMMITTEE CHAIR EMAIL : l @ yahoo.com

REPORT: START - 2,061.57
BOUGHT - 489.94
TOTAL - 2,551.51
SOLD - 566.86
TOTAL - 1,984.65
EST 500

ISSUE(S): NONE ;

ANNOUNCEMENT(S): HELP US HELP YOU - BACKORDER

SUBMITTED BY: NATALIE LI

(please print name)

2019 AREA TREASURER REPORT

MAY

GRAND TOTAL BEGINNING BALANCE	\$3,310.96
AREA SERVICE BEGINNING BALANCE	\$1,544.39
ACTIVITIES BEGINNING BALANCE	\$1,766.57

GROUP DONATIONS

Afternoon Delight	\$ -
Are We There Yet	\$ -
Atmosphere of Recovery	\$ -
Bellevue Beginners	\$ 48.00
Chapter 7 Relapse & Recovery	\$ -
Cranberry Bigfoot	\$ -
Cranberry Candlelight	\$ -
Discovery in Recovery	\$ -
Expect a Miracle	\$ -
Garden of Hope	\$ -
Growing Stronger	\$ -
H.A.L.T. Group	\$ -
Help Us Help You	\$ -
Higher Power Group	\$ -
Hopeful Horizons	\$ -
It Gets Better	\$ -
Just for Thursday	\$ -
Keeping It Real	\$ -
Keep On Stepping 2	\$ -
Lawrenceville Group	\$ -
Let's Get Honest	\$ -
Liberty Group	\$ -
Living in Recovery	\$ -
Living the Program	\$ -
Lost Chapel	\$ -
Miracle on Main	\$ 50.00
Monday Night Serenity	\$ -
Monday Night Solutions	\$ -
NA Way	\$ -
Need a Miracle	\$ 109.13
North Hills Group	\$ -
Real Deal	\$ -
Saturday Night Live	\$ -
Saturday Night Recovery	\$ -
Saxonburg 12 & 12	\$ -
Second Chance	\$ -
Serenity Café	\$ -
Sharpsburg Group	\$ 155.00
Simply Recovery	\$ -
Staying Clean for Dummies	\$ -
Sunday Surrender	\$ -
Talking Text	\$ -
Text Messages	\$ -
The Plot Thickens	\$ -
Vets and Friends	\$ 50.00
We Are Hooked on Hope	\$ -
We Have a Choice	\$ -
We is the Key	\$ -
Woman with Dignity	\$ -
Zelienople Group	\$ -
Monthly Group Donation Total	\$ 412.13
Monthly Area Literature Purchases	\$ 566.86
Voided or Returned Check(s)	\$ -
TOTAL INCOME	\$ 978.99

EXPENSES

PAYABLE TO	CHECK #	NOTE	AMOUNT
Activities Increase		Annual Refunding	\$ -
Berkeley Hills	1630	Church Rent	\$ (20.00)
Brad Hanes		H & I Workshop	\$ -
Gina Brown		H&I	\$ -
Gina Brown		Treasurer	\$ -
HostGator.com		Annual Domain	\$ -
HostGator.com		Hatchling	\$ -
Jason Knapton		RCM	\$ -
Natalie Huddleston		Literature Supplies	\$ -
PNC Bank		Bank Fee	\$ -
PNC BANK		Returned Check Fee	\$ -
PNC Bank		Stop Payment Fee	\$ -
Russel Sienko		Area Chair	\$ -
TSRSCNA	1633	Region Donation	\$ (463.44)
TSRSO		H&I Literature	\$ -
TSRSO	1631	Area Literature	\$ (489.94)
USPS		PO Box Fee	\$ -
EXPENSES TOTAL			\$ (973.38)

ACTIVITIES

BEGINNING BALANCE		\$ 1,766.57
<u>INCOME</u>		
Bike Run		\$ -
Bowling Party		\$ -
Comedy Show		\$ -
Hayride		\$ -
Re-funding		\$ -
Summer Picnic		\$ -
T-Shirts		\$ -
INCOME TOTAL		\$ -
<u>EXPENSE</u>		
Bike Run		\$ -
Bowling Party		\$ -
Comedy Show		\$ -
Hayride		\$ -
Summer Picnic: James Christopher #1632		\$ (885.00)
T-Shirts		\$ -
EXPENSE TOTAL		\$ (885.00)
ACTIVITIES ENDING BALANCE		\$ 881.57

AREA SERVICE ENDING BALANCE \$1,550.00
AREA & ACTIVITIES ENDING BALANCE \$2,431.57

Business Checking

PNC Bank



For the Period 04/20/2019 to 05/21/2019

Primary Account Number 1-0247

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Number of enclosures: 0

NPASCNA
PO BOX 15473
PITTSBURGH PA 15237-7473

For 24-hour banking sign on to
 PNC Bank Online Banking on pnc.com
FREE Online Bill Pay

For customer service call 1-877-BUS-BNKG
Monday - Friday: 7 AM - 10 PM ET
Saturday & Sunday: 8 AM - 5 PM ET

Para servicio en español, 1-877-BUS-BNKG

Moving? Please contact your local branch

Write to: Customer Service
PO Box 609
Pittsburgh, PA 15230-9738
 Visit us at PNC.com/smallbusiness
 TDD terminal: 1-800-531-1648
For hearing impaired clients only

IMPORTANT INFORMATION ABOUT LINKED ACCOUNTS

When you link accounts with other accounts, any account owner on any linked accounts may have access to limited information about any of the linked accounts. This is true even if they are not a signer on the linked account; also, any signer added later to one of the linked accounts will be able to see the limited information. The limited information that may be available includes the existence of the account and information to determine if the criteria for fee waiver benefits has been met, such as: the balance of the account, the total dollar amount of PNC Merchant Services deposits processed per monthly statement cycle and the total dollar amount of eligible monthly PNC business credit card(s) purchases.

Be Alert for Fraudulent Communications

Emails, phone calls and text messages may seem like official PNC communications, but be careful: the message could be an attempted scam or fraud designed to look like an official PNC communication. Tell-tale features, hinting that the communication may be fake, are misspellings, grammatical errors, a sense of urgency, threats with consequences, and requests for sensitive information. One way to possibly spot a fraudulent email is to hover the cursor over the sender's email address, which should bring up a "mouseover" box containing the sender's actual email address. To report an email or text scam, forward the email or take a picture of the text and send it to abuse@pnc.com. To report a phone scam, please call us at 1-800-762-2035, select 1 for a personal account or 2 for a business account, then select option 3. If you disclosed personal information, immediately change your PNC Online Banking password and call us at 1-800-762-2035.

Business Checking Summary

Npascna

Account number: -0247

Overdraft Protection has not been established for this account.
Please contact us if you would like to set up this service.

Business Checking

For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 04/20/2019 to 05/21/2019

Npascna
Primary Account Number 1-0247
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Business Checking Account Number 0247 - continued

Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
3,350.00	629.84	648.88	3,330.96
		Average ledger balance	Average collected balance
		3,471.09	3,464.71

$3,330.96 - \$20 = 3,310.96$
Check # 1625

Deposits and Other Additions

Description	Items	Amount
Deposits	2	629.84
Total	2	629.84

Checks and Other Deductions

Description	Items	Amount
Checks	5	648.88
Total	5	648.88

Daily Balance

Date	Ledger balance	Date	Ledger balance	Date	Ledger balance
04/20	3,350.00	05/01	3,941.48	05/06	3,330.96
04/29	3,961.09				

Activity Detail

Deposits and Other Additions

Deposits

Date posted	Amount	Transaction description	Reference number
04/29	343.69	Deposit	034627329
04/29	286.15	Deposit	034627345

Checks and Other Deductions

Checks and Substitute Checks

* Gap in check sequence

Date posted	Check number	Amount	Reference number	Date posted	Check number	Amount	Reference number	Date posted	Check number	Amount	Reference number
04/29	1624 *	13.43	034627340	04/29	1627	5.32	076806782	05/06	1629	590.52	077247338
05/01	1626 *	19.61	071307424	05/06	1628	20.00	076288107				

Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 05/22/2019 and will appear on your next statement as a single line item entitled Service Charge Period Ending 05/21/2019.

Description	Volume	Amount	Requirements Met
Account Maintenance Charge		.00	Requirements Met
Combined Transactions	25	.00	Included in Account
Checks Paid	5	.00	Included in Account
Deposited Item - Consolidated	18	.00	Included in Account
Deposit Tickets Processed	2	.00	Included in Account
Total For Services Used This Period		.00	
Total Service Charge		.00	